

Tutorial for the Actuarial Information Browser

#### Contents

- Introduction
- Select reinsurance year on the AIB Landing Page
- Select criteria
- Viewing maps by Grid ID
- Using the left navigation links
- Changing your selection criteria order
- Selecting your criteria
- Defaulting to selected criteria
- Using the Clear button
- Viewing reports
- Changing reports
- Using Breadcrumb links
- Show / Hide button



#### Introduction

- This tutorial provides general guidance on the features of the Actuarial Information Browser (AIB). The AIB allows users to see reports on actuarial data (such as commodities, rates, prices, and maps).
- After completing this tutorial, you will be able to:
  - Select a reinsurance year
  - Select your criteria and change the order of selection criteria
  - View maps with the Grid ID Tool
  - Clear data and view reports
  - Navigate via breadcrumb links
  - Show / hide the selection criteria to view more report information

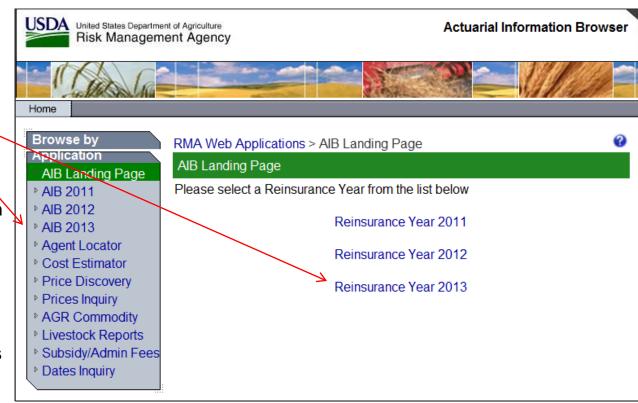


# Select reinsurance year - AIB Landing Page

The AIB Landing Page allows you to select a Reinsurance Year for the data you want to view.

Note: The navigation menu in the blue pane on the left lists other applications you may use, depending on your role.

Internal RMA users can also view data before it is published.

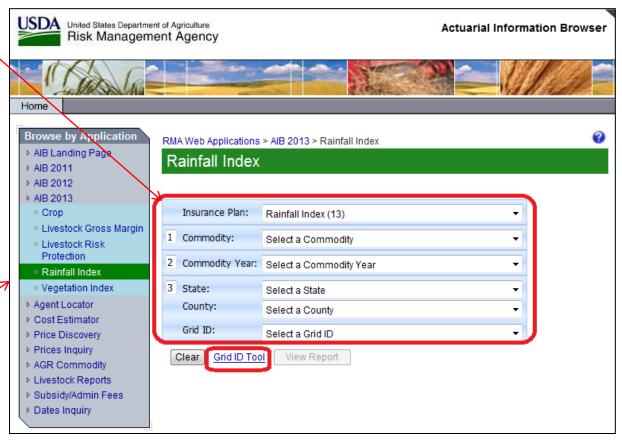




#### Select criteria

Using this set of dropdown lists provides access to Crops, Livestock, and Rainfall & Vegetation Index offer information. This allows you to find Apiculture, for example, in a single list rather than requiring you to know that the Apiculture commodity is offered under the Rainfall Index, which has a fast path link on the left-hand navigation pane.

Clicking the <u>Grid ID Tool</u> link displays a map for the selected criteria.

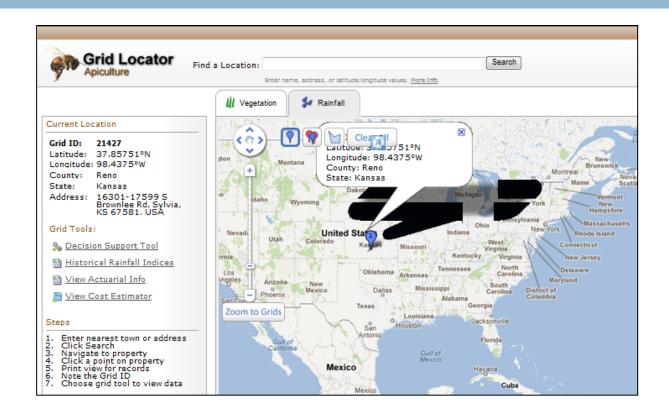




## Viewing maps by Grid ID

The Grid ID you selected displays as Current Location on the left panel of the map.

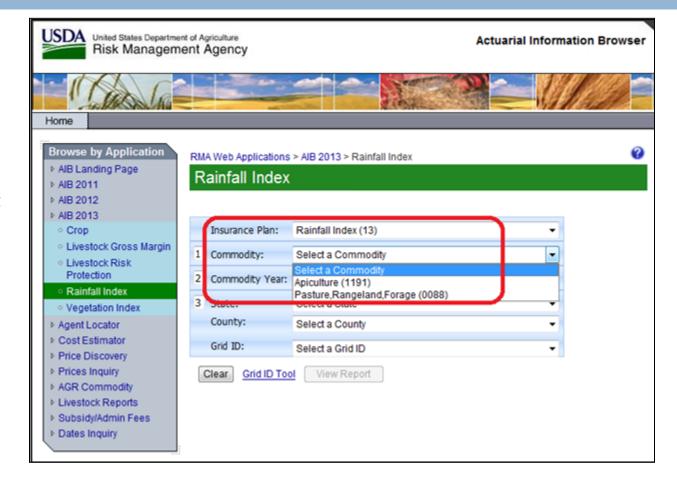
You can close the map window by clicking the X in the upper right corner to return to the AIB.





## Using the left navigation links

These fast path links on the left navigation pane allow you to quickly narrow down the number of selection items by restricting those lists to only the results that apply.

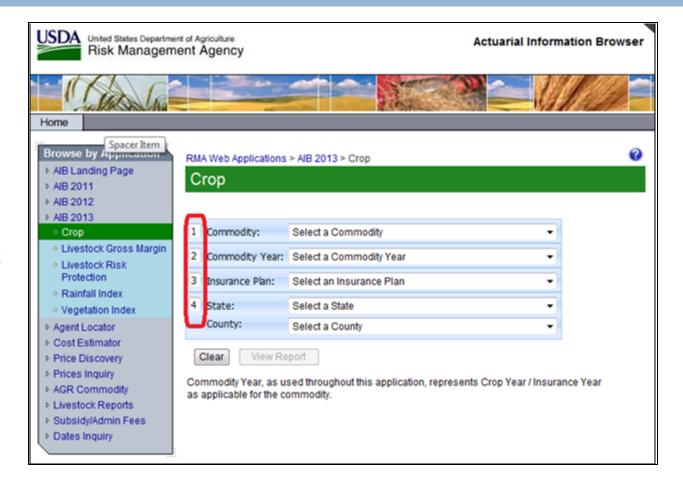




## Changing your selection criteria order

Changing the order of your selection criteria allows you to decide how to filter the information you want to see.

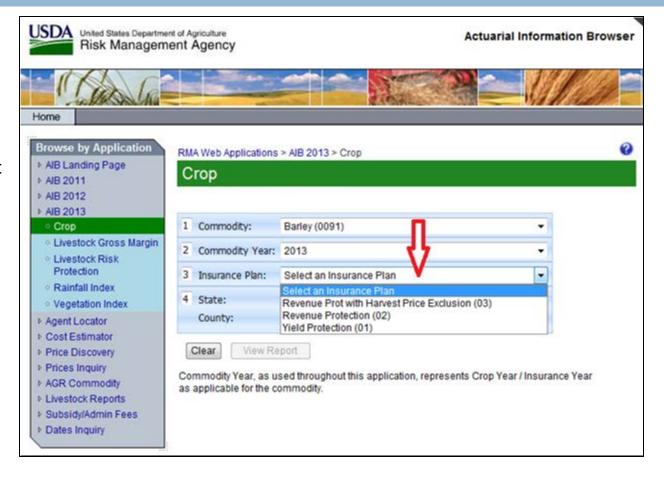
Type numbers in the order you want the criteria to display and press **Tab** or click outside of the text box to trigger the reordering..





## Selecting your criteria

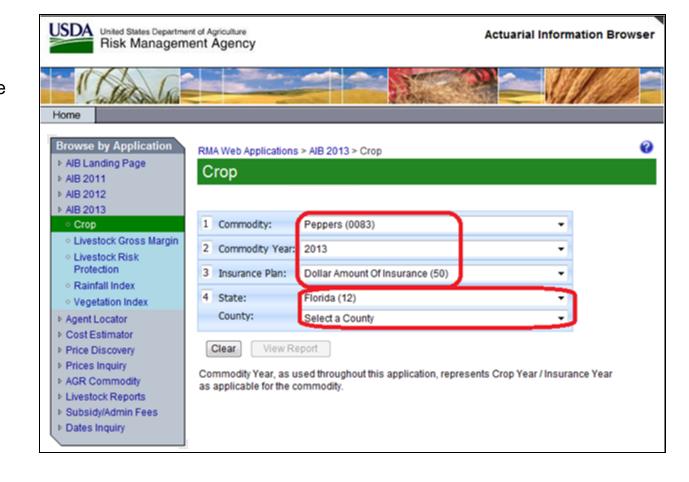
These dropdown lists contain only the valid combinations of insurance offer information in the system. It is a drill-down mechanism that filters each subsequent list from top to bottom.





## Defaulting to selected criteria

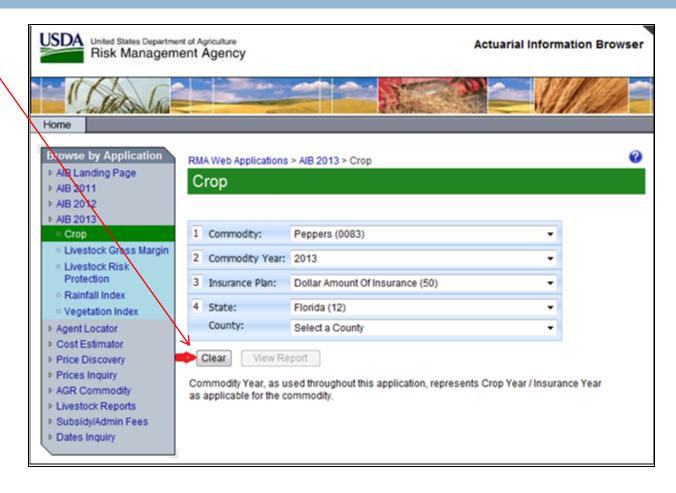
If, based on previous selections, there is only a single valid option available in the dropdown lists, it will be automatically selected for you. If there are multiple items, it will remain unselected such as County in this instance.





## Using the Clear button

Selecting the **Clear** button removes any previously selected criteria, allowing a new search to begin.

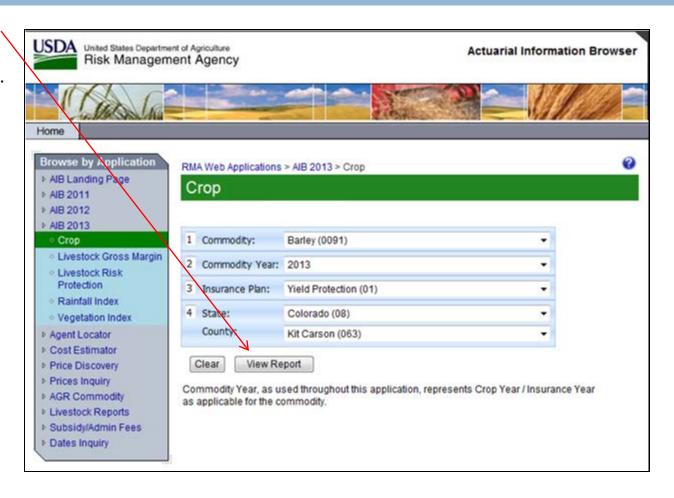




### Viewing reports

Click the **View Report** button to display data for the selected criteria.

**Note**: As with any application, it may take a few seconds for the report to build.



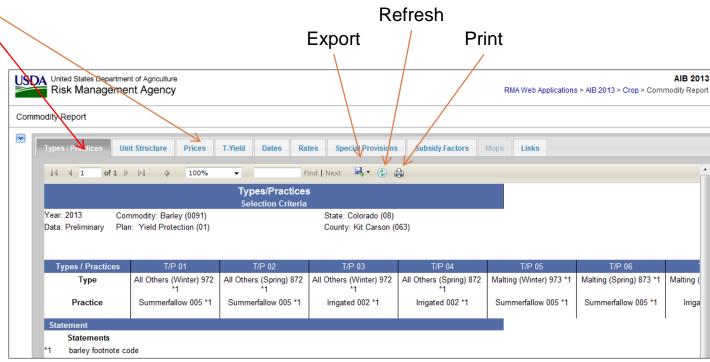


### Changing reports

Use the tabs to view reports by topic.

You can look at data for Types/Practices, Unit Structure, Prices, T-Yield, Dates, Rates, Special Provisions, Subsidy Factors, and Maps (if available).

For some commodities, there are links to other information.



**Note**: You can **Export** or **Print** any report by clicking the specific icon.

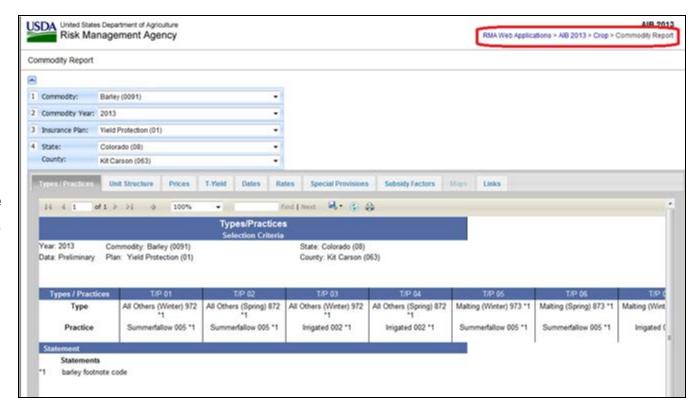
There is also a **Refresh** icon to redisplay the data on the screen.



### Using breadcrumb links

If you need to know where you are in the application, just use the breadcrumb trail provided at the top of the page.

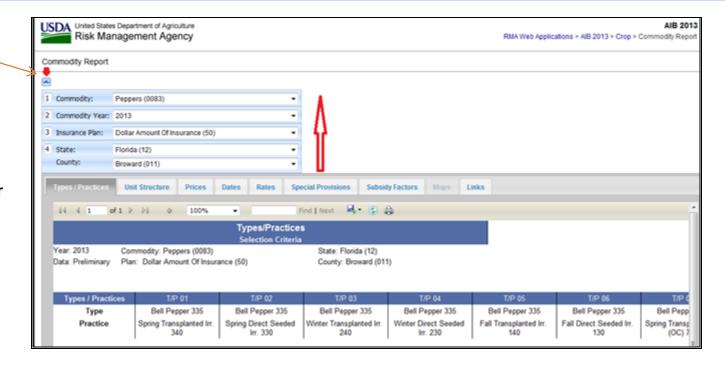
If you want to go back to a previous page, just select one of the linked options.





# Show / Hide button

Selecting Show /
Hide button
provides you the
ability to increase
the space you have
to view your
reports. It also
allows you to see or
change your
selection criteria
without need to
return to a previous
page.







Tutorial for the Actuarial Information Browser